



Diploma in Crew Management and Agency Professional Development Certification

Introduction

Crew management for ships incorporates a variety of activities handled by crew management companies and their manning agencies.

The person in charge of crew management is responsible for the manning of vessels under a crew management contract. This includes the sourcing, recruitment, selection, deployment, scheduling, training/upgrading programs, and on-going management of seafarers engaged on vessels under crew management contracts.

It also involves crew administrative aspects, such as payroll services, travel arrangements, insurance, assistance with health, banking & financial services, career guidance, communication duties, as well as team-building and family/social programs; you will have the chance to have a general idea about this and more in this training course.

During this course, participants will learn about the challenges of operating in a competitive global market, relevant legal and insurance conventions and regulations and commercial principles of business management. As an internationally-oriented course, an emphasis is placed on the principal maritime labor markets.

This Diploma in Crew Management is ideal for professionals working in shipping personnel management. This may include roles dealing with anything from recruiting to on shore management. Qualified candidates may include, but are not limited to:

- Fleet personnel managers
- Crew managers
- Operations managers
- Fleet personnel officers
- Human Resources (HR) managers.

Objectives

The Knowledge of the essential information to crew recruitment and placement agents as well as those working in the ship manning and training sector.

Outline

- Introduction to Crew Management
- Regulatory Framework of the Industry
- Details of the Regulations that affect Crew Managers
- Crew Welfare
- Crew Management Operations
- Relationship with Authorities and Principals (Shipowners and Ship managers)
- P&I Cover of Seafarers
- Finance for Crew Management
- Essential Legal Issues that affect Crew Management
- The Challenges facing Maritime Human Resource Management

Course Outcomes

Upon completion of the program, participants will be awarded a Diploma in Crew Management and Agency from Pacific Maritime Training College.

Training Facilities

The program is assessed through assignments, presentations, quiz, test (coursework), practical, projects, field exercises, other forms of classroom participation and written examination.

Certificates

On successful completion of the course:

1. A certificate of completion will be issued to candidates, certifying that the holder has successfully completed the first phase of the course and met the assessment criteria.
2. To be awarded a Diploma in Crew Management and Agency, participants must submit all assigned projects and receive a pass mark above 70%, within a period of no more than one year.

Miscellaneous

Candidates attending this training must be prepared to put in extra hours of work to obtain a pass mark above 70%.

There are no prerequisites for this course, however, in order to fully benefit from the training, it is recommended that the participants are either new entrants to the shipping industry or professional staff in shipping companies, ship brokers, port agencies, insurance inspectors, banks and similar service organizations can gain a valuable understanding of their customers roles and responsibilities.

The comprehensive documentation that accompanies the course has been designed as a useful guide for future reference.

Training Details and Costs

Duration: 2 months
Time: 08.00am to 04.00pm
Tuition Fees: TBA
Venue: PMTC, Konedobu
Min number of persons: 10 persons

For further information please contact:

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